



SHALFLEET PARISH COUNCIL
A MEETING OF SHALFLEET PARISH COUNCIL WAS HELD AT THE
WELLOW INSTITUTE HALL WELLOW ON 14TH MAY 2025 AT 7.15PM

Due to the absence of the previous Chairman, Cllr Broadhead took the Chair and called for nominations for the position of Chairman.

1/25-26 ELECTION OF CHAIRMAN

Cllr Timbrell was duly nominated and seconded and voted by the Council Members to be duly elected Chairman of Shalfleet Parish Council.

2/25-26 TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE.

Cllr Timbrell made her declaration and duly signed the acceptance of the Office of Chairman

3/25-26 ELECTION OF VICE-CHAIRMAN

Cllr Laurie was duly nominated and seconded and voted by the Council Members to be duly elected as Vice-Chairman of Shalfleet Parish Council.

4/25-26 APOLOGIES FOR ABSENCE

Apologies for lateness were given as Cllr Breslin was returning from a school trip to London.

5/25-26 DECLARATIONS OF INTEREST IN RESPECT OF BUSINESS NOTIFIED ON THE AGENDA

There were no declarations of interest.

6/25-26 TO RECEIVE ISLE OF WIGHT COUNCILLORS WRITTEN REPORTS.

Cllr Stuart talked about the Planning Inspectorate housing strategy needing to increase homes to 750 in the Island Draft Plan which is for discussion with the full Isle of Wight Council. He talked about discussions with Isle of Wight Council on Community led housing and acknowledged this Council involvement and hoped this Council would move it forward now. Cllr Stuart reported he was Chair for the Scrutiny Committee on Neighbourhoods and Regeneration. Recently provided support for Development Plan. He has been looking at trading provision for young people and also careers provision.

The Isle of Wight Council is changing to new Committee Structure instead of Cabinet decisions so there will now be more people making the decisions and will be more involved and Committee's will also include more cross-party representation in the decision making process. He commented on the Newport to Cowes road diversion that was taking quite a bit of his time at the moment.

Cllr Spink reported on Silver Gates Caravan Site and that it has raised its head once again. This site is at Cranmore. He gave a brief history of the site, the removal of trees and the Forestry Commission sending this to the Crown prosecution service resulting in them being prosecuted and a court decision that they had to restock the site with trees. He reported that this has not been done and the time frame for this runs out in 3 weeks' time. The Trees have to be replanted and that's also what the Residents want and he is doing his best to try and achieve that. West Wight Village Residents Association raised about the road closure's for so long and why is it not possible for the West Wight Team Bus to get round it? He is looking into it at the

moment. He touch on the Island Plan and the housing situation as it is not possible to build more than 453 houses as we do not have many builders on the Island and mainland developers do not want to come to the Island because it is more expensive. Concern are that sanctions can be imposed and that could be catastrophic.

He supports the new Committee System at the Council that now means only 9 people no longer make decisions and 31 Councillors are not involved to every Councillor now being able to be involved. He touched on the situation regarding the Deli shop in Yarmouth and the alterations it has had done that are out of keeping with the area and it now has till the 17th May to submit a planning application.

7/25-26 a. TO APPROVE THE MINUTES OF THE MEETING HELD ON 9TH APRIL 25

The Minutes of the Meeting held on the 9th April 2025 were approved and duly signed.

b. TO RESCINDE THE MINUTES POSTED ON SHALFLEET WEB SITE FOR OCTOBER 2024 AS THEY ARE NOT THE MINUTES WRITTEN BY THE CLERK WHO CLERKED THE MEETING AND TO APPROVE THE PROPER OCTOBER 2024 MINUTES.

It was proposed and seconded and approved that the Minutes of October 2024 were duly Rescinded and the minutes written by the Clerk were the duly approved and duly signed.

8/25-26 a. TO RESCIND AGENDA ITEMS 104/24-25 STANDING ORDERS ON 12THMARCH 2025.

It was proposed and seconded and approved that the Standing Orders on 12th March 2025 were duly rescinded.

b. TO APPROVE NEW STANDING ORDERS FOR 2025

The 2025 Standing Orders were proposed seconded and approved.

c. TO APPROVE NEW FINANCIAL REGULATIONS FOR 2025.

The 2025 Financial Regulations were proposed seconded and approved.

d. TO RESCIND NOTED AGENDA ITEMS 104/24-25 DIGNITY AT WORK POLICY MARCH 25. TO REINSTATE DIGNITY AT WORK POLICY PASSED ON 24TH OCTOBER 2024

It was proposed and seconded and approved that agenda item 104/24-25 Dignity at Work Policy on 12th March 2025 was duly rescinded and the Dignity at Work Policy was reinstated that was passed on 24th October 2024.

e. TO ADOPT THE VEXATIOUS POLICY 2025

It was duly proposed, seconded and approved that the Vexatious Policy 2025 was adopted.

9/25-26 TO RECEIVE AND APPROVE THE FINANCIAL REPORTS.

- a. Summary of payments and receipt for previous months and to note the bank statements.

These will be presented at the June 25 Meeting.

- b. To approve the removal of Thomas Cowley and Steve Cowley from the Bank Mandate and to appoint the elected Chairman and 1 other Councillor as replacements on the bank mandate.

It was duly approved that Mr S Cowley and Mr T Cowley's names are taken off the Bank Mandate and that Cllr Timbrell and Cllr Broadheads names be added to the Mandate.

10/25-26 A. TO RECEIVE AND APPROVE THE INTERNAL AUDITORS REPORT

The Council received and approved the internal Auditors Report on the Agar.
(Written report to follow at next meeting)

B TO RECEIVE AND APPROVE AGAR 2024-25

The Council received and approved the Agar 2024-25

B. TO AGREE THE ANNUAL GOVERNANCE STATEMENT

The Council received and approved the Annual Governance Statement

C. TO RECEIVE AND AGREE THE ANNUAL ACCOUNTS

The Council received and approved the Annual Accounts

11/25-26 TO COMMENT ON THE FOLLOWING PLANNING APPLICATIONS. :

25/00618/HOU Shalfleet Ward(s): 36 Bouldnor Mead Shalfleet Proposal: Proposed single storey side extension

Councillors discussed this application and did not object to this planning application.

12/25-26 TO AGREE APPOINTMENTS TO OUTSIDE BODIES AND COMMITTEES

a. IWALC – Lead and Deputy – Cllr Beane and Cllr Timbrell were appointed.

b. Road Safety Representative Cllr Hill was appointed.

c. Community Led Housing Working Party 3 plus Clerk/RFO

This item was deferred until meeting with County Officer takes place.

d. Shalfleet Parish Council Children's Safeguarding Representative Cllr Breslin was appointed.

e. Work with Environment Agency. Val Gwyn was asked to continue this work.

f. It was agreed that Cllr Broadhead would keep an eye on Planning Applications.

The Chairman welcomed Cllr Breslin to the Meeting who had just returned from taking her class to London for the day.

13/25-26 TO DISCUSS AND AGREE THE FOLLOWING RECOMMENDATIONS:-

a. That the Clerk is the only controller of access and use of the Council website.

It was duly proposed and seconded and agreed that the Clerk is the only controller of access and use to the Council's website.

b. To ensure compliance with current legislation and an improved accessibility standards and use for our residents, that a new website is implemented without delay.

It was duly proposed and seconded and agreed that a new website is implemented immediately and that Cllr Hill, who has experience works with the Clerk on its contents.

To improve the standard and security of emails, the Council adopts the Government recommendations for our website and email security by agreeing to a .gov.uk domain for the Council and the Councillors.

It was duly proposed and seconded and agreed that a .gov.uk domain for the Council and Councillors is obtained.

c. To discuss and make a decision on Shalfleet Parish Council Facebook.

It was duly proposed and seconded as the Facebook page is not controlled by the Council and that it is closed down.

d. To purchase a new Computer box and take the Councils previous computer box to Wight Computers to check for malware and download checked files.

It was duly proposed and seconded and agreed that a new computer box be purchased and Wight Computers are asked download.

14/26-26 TO CONSIDER OUTSTANDING GRANT APPLICATIONS.

(Providing all Financial details including Bank Statements have been received prior to the Meeting)

This has been deferred to the June Meeting.

15/25-26 20 MINUTES PUBLIC QUESTION TIME. 3 MINUTES ALLOWED PER PERSON.

Public question time took place (This is not part of the Council Meeting to be minuted)

16/25-26 TO APPROVE 2025-2026 MEETING DATES.

The Meeting dates for 2025-26 were approved.

EXCLUSION OF PUBLIC AND PRESS

That under the Public Bodies (Admission to Meetings) Act 1960, the Public and Representatives of the Press and Broadcast Media be excluded from the meeting during the consideration of the following item of business as Publicity would be prejudicial to the Public Interest because of the Confidential nature of the Business to be transacted.

The exclusion of Press and Public was agreed.

17/25-26 TO RESOLVE THE STAFFING SITUATION

The staffing situation was resolved.

Signed

Date